

Siena College

COLLEGE AND ADMINISTRATIVE POLICY

Policy Title:	<i>Revised Policy Regarding Professional Development</i>
Type or category of Policy:	<i>Administrative</i>
Approval Authority:	<i>Dr. Margaret Madden, Provost and Senior Vice President</i>
Responsible Executive:	<i>Dr. Margaret Madden, Provost and Senior Vice President</i>
Responsible Office:	<i>Academic Affairs</i>
Owner Contact:	<i>Office of Academic Affairs, academicaffairs@siena.edu, 518-7832307.</i>
Reviewed By:	<i>Dr. Margaret Madden</i>
Reviewed Date:	<i>July 28, 2020</i>
Last Revised and Effective Date of Revision:	<i>December 16, 2020</i>

**This policy was developed as a response to the COVID-19 crisis. It applies to the Fall 2020 semester and its continuation will be reviewed periodically as the situation changes.*

Policy template Approved by President's Cabinet 25 October 2016

All policies are subject to amendment. Please refer to the Siena College Policy website for the official, most recent version.

Reason for Policy

Changes to professional development policies to address the impact of COVID-19.

Scope of the Policy: Entities or Individuals affected by this policy

All Siena faculty

The Official Policy:

It is apparent that the COVID-19 crisis has negatively impacted the ability of faculty to engage in professional development activities. Most academic conferences were cancelled, labs were closed and significant time was required to convert classes for remote delivery. As a result, several changes to our professional development policies are being implemented. Specifically:

- 1. If you had work accepted for presentation (poster or session) it will count toward your professional development activities regardless of whether or not the work was presented.*
- 2. Any annual reassigned time reports and applications will not be negatively impacted by reduced professional development activities during the spring 2020 semester.*
- 3. All tenure-track faculty under contract during the **2019-2020 or 2020-2021** academic year will be granted an extension of their time toward tenure by one year. A faculty member may elect to be reviewed on schedule by making a request to do so prior to January 1st of their fifth year. If this option is exercised, a tenure-track faculty member will be eligible for sabbatical after tenure is awarded.*

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