

# Siena College

## COLLEGE AND ADMINISTRATIVE POLICY

<b>Policy Title:</b>	<b>Policy Title:</b> <i>Policy on Students Studying Remotely</i>
<b>Type or category of Policy:</b>	<b>College Policy</b>
<b>Approval Authority:</b>	<b>Approval Authority:</b> <i>President</i>
<b>Responsible Executive:</b>	<b>Responsible Executive:</b> <i>Provost and Senior Vice President</i>
<b>Responsible Office:</b>	<b>Responsible Office:</b> <i>Provost.</i>
<b>Owner Contact:</b>	<b>Owner Contact:</b> <i>Margaret Madden, Provost</i> <a href="mailto:provost@siena.edu">provost@siena.edu</a> 518-783-2307
<b>Reviewed By:</b>	<b>President's Cabinet and President</b>
<b>Reviewed Date:</b>	<b>April 13, 2021</b>
<b>Last Revised and Effective Date of Revision:</b>	<b>April 13, 2021</b>

### ***Brief Overview of the Policy***

*Effective Fall 2021 undergraduate students will be expected to attend classes in person unless classes are offered online or by permission under exceptional circumstances.*

### ***Reason for Policy***

*Classes return to their normal delivery mode following remote offering necessitated by COVID-19 regulations.*

**Policy template Approved by President's Cabinet 25 October 2016**

All policies are subject to amendment. Please refer to the Siena College Policy website for the official, most recent version.

**Scope of the Policy: Entities or Individuals affected by this policy**

- *All members of the Siena College community*
- *All undergraduate students*
- *All faculty, administration, and staff members*

**The Official Policy**

Siena College plans to return to normal in-person classes in the fall of 2021. Therefore, undergraduate students will be expected to attend classes on campus as either residential or commuting students, except for designated asynchronous or hybrid online sections. Students will be permitted to take all classes remotely under only exceptional circumstances such as a serious illness or injury deemed eligible for an ADA accommodation or travel restrictions that prevent them from attending classes on campus. A student with these circumstances should submit a request to [studentsuccess@siena.edu](mailto:studentsuccess@siena.edu). After review by the Student Academic Success and Engagement administrators, all requests must be approved by the Provost and the VP for Student Life or their designees. Any necessary special arrangements for classes will be subject to approval of instructors of those courses.

**Adopted:** April 13, 2021

**Reviewed:** April 13, 2021

**Revised:** April 13, 2021

**Policy template Approved by President's Cabinet 25 October 2016**

All policies are subject to amendment. Please refer to the Siena College Policy website for the official, most recent version.

Page 2 of 2