



Faculty/Staff/Administrator Annual Fund 2019-20 Commitment Form

For a PLEDGE not using payroll deduction:

_____ I would like to make an Annual Fund pledge in the amount of \$ _____ which I will pay by May 31, 2020.

For an outright gift (no pledge - gift paid in full) paid by CHECK:

_____ I would like to make an Annual Fund donation in the amount of \$ _____. My check is enclosed.

For an outright gift (no pledge - gift paid in full) paid by CREDIT CARD:

_____ I would like to make an Annual Fund donation by means of a credit card. Please charge my donation of \$ _____ to my card (MasterCard or Visa only)

Card # _____ Exp. Date _____

For a PAYROLL DEDUCTION COMMITMENT:

_____ I would like to have \$ _____ deducted per pay period.

OPTIONAL: I would like my overall gift for the fiscal year to equal \$ _____. Please contact me to calculate what that deduction would equal per pay period in order to achieve that amount by May 31.

I recognize that my payroll deduction contribution will stay in effect until such time as I change it via formal notification by emailing Human Resources at humanresources@siena.edu and Annual Fund at annualfund@siena.edu.

_____ I would like to make a **one-time** payroll deduction for the current fiscal year in the amount of \$ _____ deducted from my next pay period.

Name (please print): _____

Signature: _____

Department: _____

Email: _____ Phone: _____

Date: _____

Please return the completed form to the Annual Fund Office, St Francis House. Questions regarding this form may be directed to Annual Fund staff at 518-783-2461 or via email at annualfund@siena.edu.

Thank you for your support!